

IT-109 Auditing 543.20 Participant Guide

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Information Technology Division

KEY POINTS

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What to Expect

- 
- Supervision - CFR543.20a
 - Class II Gaming Logical and Physical Controls - CFR543.20c
 - Physical Security - CFR543.20d
 - Logical Security - CFR543.20e
 - User Controls - CFR543.20f
 - Remote Access - CFR543.20h
 - Data Backups - CFR543.20j

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What to Expect



- Software Downloads - CFR543.20k
- Verifying Downloads - CFR543.20l



- Installation and/or modifications - CFR543.20g



- Incident monitoring and reporting - CFR543.20i

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KEY POINTS

- Supervision includes – the action or process of watching and directing what someone does or how something is done. IT supervision ensures you have:
 - Policy and Procedures
 - IT Roles and Responsibilities
- Common Policy and Procedures:
- IT Roles and Responsibilities

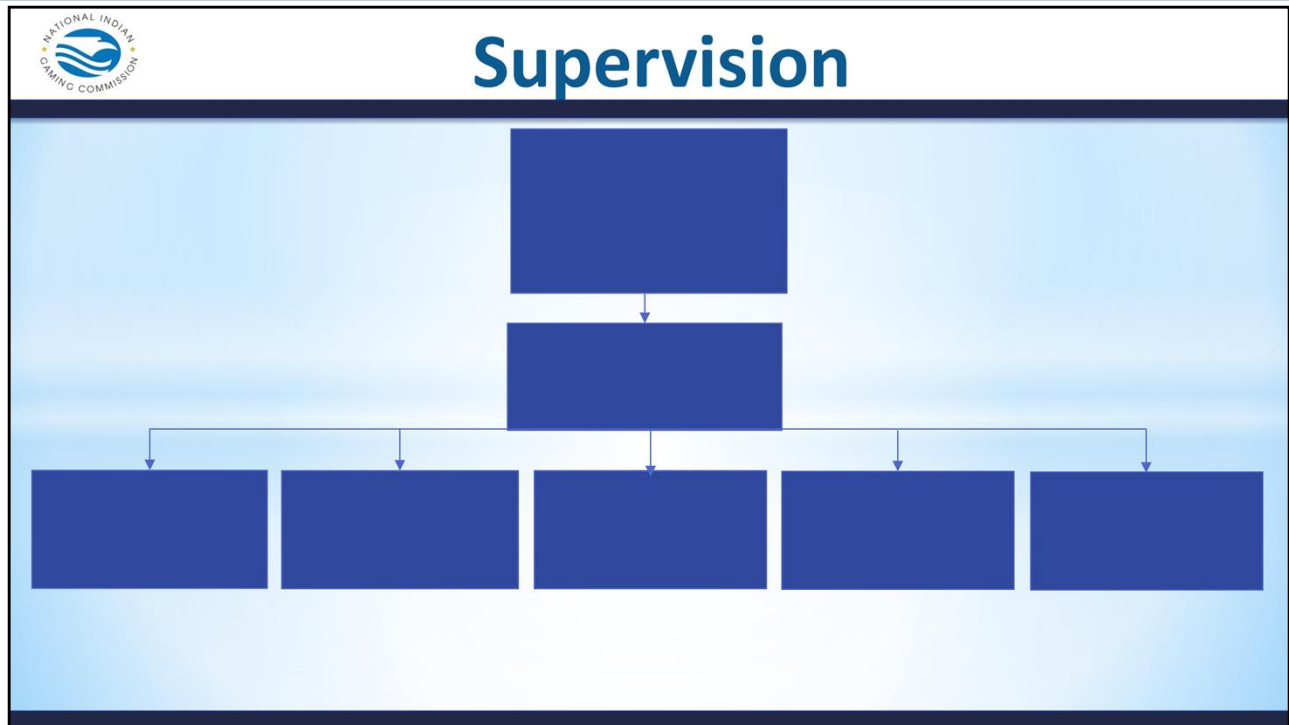


Exercise 1 - Handout #1

On Handout #1 - fill in the supervision hierarchy from top to bottom.
(Note: you have more job titles than spaces)

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Class II Gaming Systems Logical and Physical Controls

Importance of:



Tribal Internal Controls or (TICS)

System of Internal Controls or (SICS)

KEY POINTS

543.20 (c)(12) Are controls established and procedures implemented to ensure adequate: Departmental independence, including, but not limited to, means to restrict agents that have access to information technology from having access to financial instruments? (Inquiry and review SICS)

What are the differences between TICS and SICS?



Ask Yourself

- 1. Who is in charge?**
- 2. Should this person be independent of the class II system?**
- 3. What methods (i.e. policy &/or procedure) are in place to detect errors or fraud?**

KEY POINTS

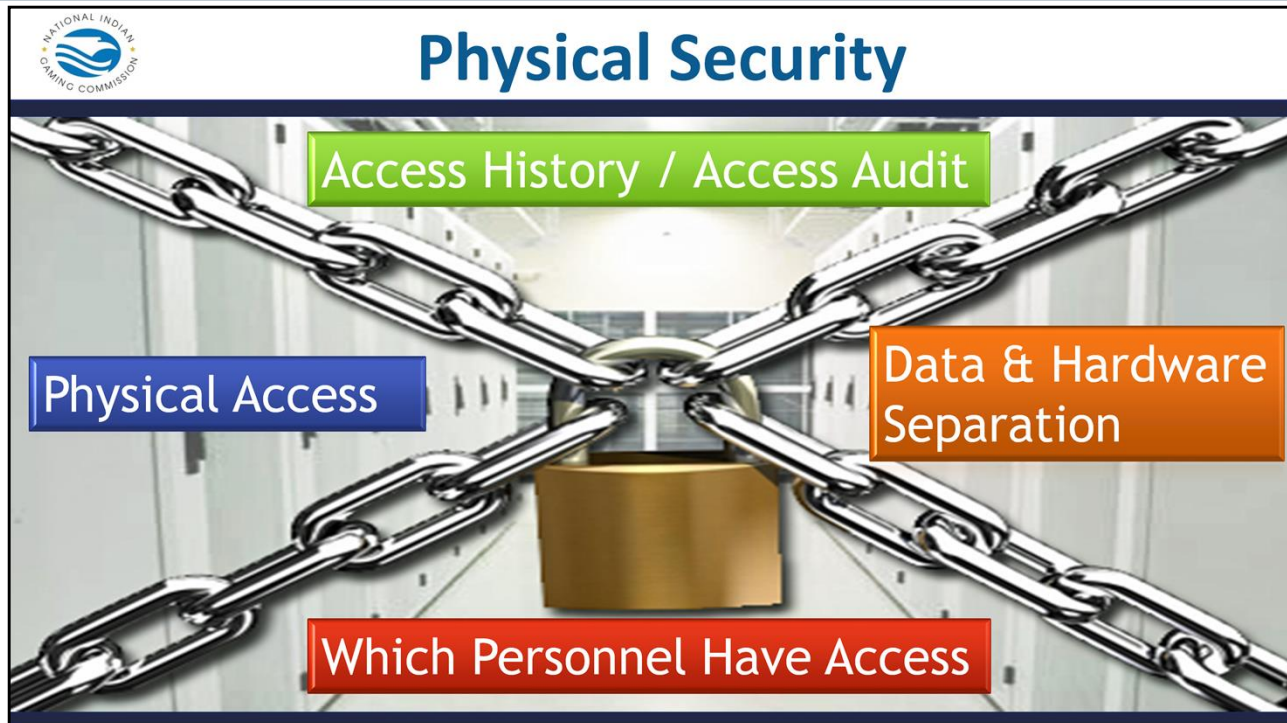


Ask Yourself

- 4. Should that person have access to accounting, audit entries, or payouts?**
- 5. Is there an audit procedure? How is the audit completed and how is it recorded?**

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KEY POINTS

- Look at physical access.
- Look at data and hardware separation.
 - Are you housing different systems on the same server?
 - Is network equipment separated?
- Look at which Personnel have access.
 - Which IT people have access to what and when?
 - Which non-IT people have access to what and when?
- Look at how often access history is audited and how often access privileges are audited?
 - Depending on how access is logged, via a sign in sheet or via card key, how often is that log checked
 - How often are the access privileges of individuals audited?



Ask Yourself

- 1. Are the policy and procedures in place?**
- 2. Who is responsible or has access?**



KEY POINTS



Ask Yourself

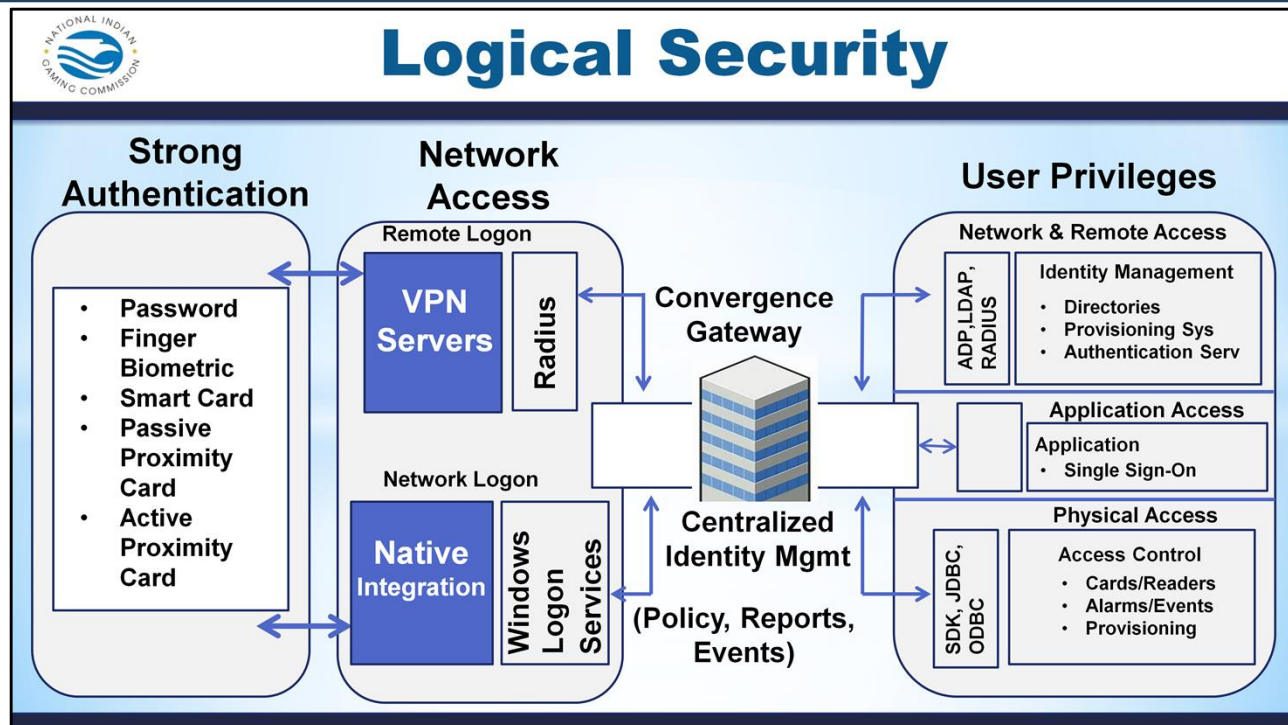
3. What group or who is recording and why?

4. Should that person be in the area?



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KEY POINTS

543.20 (e)(17) Are controls established and procedures implemented to protect all systems and to ensure that access to the following is restricted and secured: Systems' software and application programs? (Inquiry and review other – authorization lists)

543.20 (e)(18) Are controls established and procedures implemented to protect all systems and to ensure that access to the following is restricted and secured:

Data associated with Class II gaming? (Inquiry and review other – authorization lists)

- Look at SICS to protect all systems and ensure access is restricted

- Is there a process in place to grant or limit key access to various systems? (ie. Active Directory and Kerberos) –How are those utilized to give access to key servers, key folders, and key applications to users?
- Which IT personnel have access to each system? In a larger organization, you might have the floor operations support separate from the back-office operations support.
- Is the process of deciding who has access to what decided upon?
- Is the process of deciding access documented?



Ask Yourself

- 1. What policy and/or procedure exists?**
- 2. Is there access to the data?**
- 3. Who manages the rights and roles of those terminations?**
- 4. Audit process for those records and how often reviewed?**

KEY POINTS



Ask Yourself

- 5. Are robust passwords policies and procedures in place?**
- 6. Are policy and procedures in place for network ports to be disabled?**
- 7. What type of data encryption is in place?**
- 8. Who ensures software is verified?**

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Exercise #2 – Handout 2



KEY POINTS



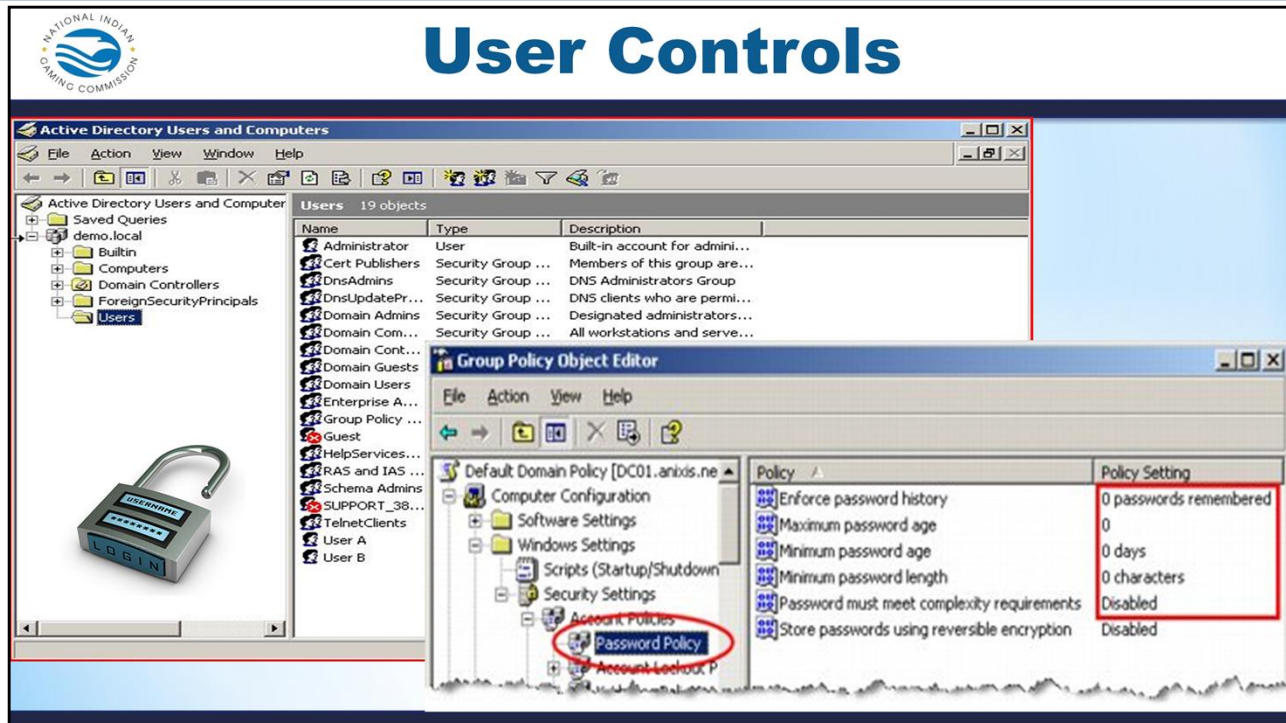


INSTRUCTIONS

Using all the terms at the bottom of the handout. Place the terms in the correct column.

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KEY POINTS

543.20 (f)(24) Are systems, including application software, secured with passwords or other means for authorizing access? (Inquiry and perform log-in tests on network system(s) and each stand-alone system)

543.20 (f)(32) Are lost or compromised access credentials deactivated, secured or destroyed within an established time period approved by the TGRA? State the time period _____. (Inquiry and review TGRA approval)

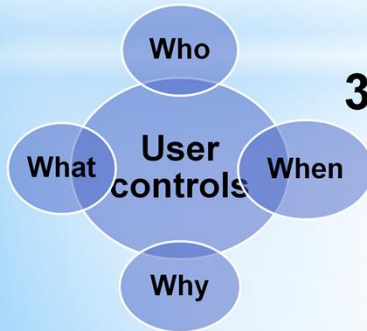
- Look at SICS to make sure systems are protected with passwords or other means
- Look at SICS for lost and compromised access credentials (ie. Terminated user policy, lost card policy)
- Look at password complexity and reset period

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Ask Yourself

1. Who is assigned to control, update or modify system functions?
2. Are there roles and responsibilities for controls and are they approved by the TGRA?
3. Are user controls recorded with Who, When, Why and What was completed?




KEY POINTS

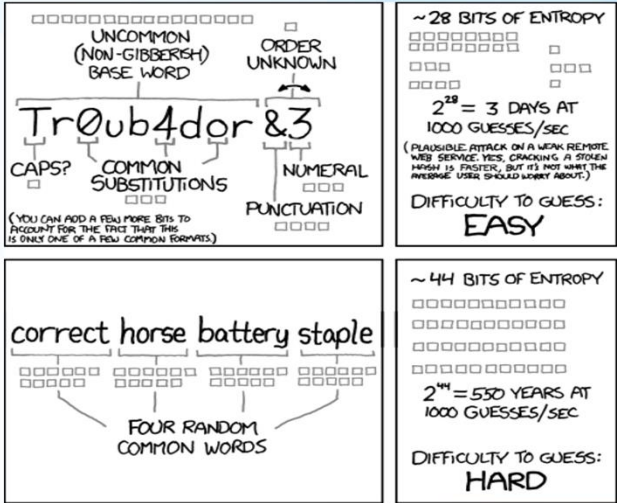
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Passwords



Online password strength checking site:
<http://howsecureismypassword.net/>



Source: <https://xkcd.com/936/>

KEY POINTS

NIST standards for passwords updated in 2017: from 8 characters / 4 character types to short word phrases.

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KEY POINTS

#41, #49

543.20 (h)(41) Is documentation for each remote access system support session maintained at the place of authorization? (Inquiry and review supporting documentation)

543.20 (h)(49) Is all remote access performed via a secured method? (Inquiry and review supporting documentation)

- Look at remote access logging

- Look at secured remote access

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Monthly Logon/Logoff Report								
Login	Logout	Group	Computer	Port	Remote IP	Username	Logon Type	Duration
Wed 2017-24-01 03:23:43PM	Wed 2017-24-01 04:25:44PM	Casino Name	DB Server	4025	10.70.158.129	Vendor\Name of individual performing work	Terminal Services	1h 2m 41s
Thur 2017-24-01 03:23:43PM	Thur 2017-24-01 04:25:44PM	Casino Name	DB Server	4076	10.70.158.145	Vendor\Name of individual performing work	Terminal Services	1h 2m 41s
Tue 2017-24-01 03:23:43PM	Tue 2017-24-01 04:25:44PM	Casino Name	DB Server	5284	10.70.158.121	Vendor\Name of individual performing work	Terminal Services	1h 2m 41s

KEY POINTS

What is wrong with this picture?



Ask Yourself

Is there a Process for remote access that includes:

- 1. When, Why and What was done during the remote access session and when the access was closed or terminated and by whom?**



KEY POINTS

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Ask Yourself

Is there a Process for remote access that includes:



- 2. Who was granted access, and who granted the access? License?**
- 3. Is the remote access being done with a secure method? What is that method?**

KEY POINTS





Exercise 3 – Handout #3



KEY POINTS

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INSTRUCTIONS

- 1. Break into groups and working together read each scenario, and identify the issue(s).**
- 2. Locate the corresponding MICS standard using the IT Toolkit.**
- 3. Then write a finding and include a recommendation.**

KEY POINTS



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KEY POINTS

Checklist #53, #55, #59, #61

543.20 (j)(53) Do controls include adequate backup, including, but not limited to, the following:
Daily data backup of critical information technology systems? (Inquiry and review supporting documentation)

543.20 (j)(55) Do controls include adequate backup, including, but not limited to, the following:
Secured storage of all backup data files and programs, or other adequate protection? (Inquiry and observation)

543.20 (j)(59) Do controls include recovery procedures, including, but not limited to, the following:
Program restoration? (Inquiry and review supporting documentation)

- Look at backup schedule
- Look at security of backups
- Look at restoration methods
- Look at recovery process and testing of process



Ask Yourself

- 1. What is the backup process for all critical information and programs; is it stored in a means that is adequately protected from loss?**
- 2. How often are the backups performed?**



KEY POINTS



Ask Yourself

- 3. Is the information mirrored for redundancy and can the data be restored if required?**
- 4. How often is this data backup process tested?**



KEY POINTS

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KEY POINTS

543.20(k)(63) Are downloads, either automatic or manual, performed in accordance with 25 CFR 547.12? (Inquiry and review SICS)


1. Acceptable means of transporting APPROVED content
2. Use secure methodologies that will deliver data without alteration or modification
3. Downloads during operational periods will not affect game play
4. Must not affect integrity of accounting data
5. C2 gaming MUST be capable of providing
 - Time & date of initiated download
 - Time & date of completed download
 - C2 gaming system components to which software was downloaded
 - Versions of download package and any software. Logging unique software signature
 - Outcome of any software verification (Success or Failure)
 - Name and ID number, or other unique identifier, of any individuals conducting or scheduling a download

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Verifying Downloads


Verified By



YOU!







KEY POINTS

Verifying downloads – Software on C2 gaming system MUST be capable of verification by C2 Gaming system using a software signature verification method that meets 547.8(f)

543.20(l)(64) Following the download of any Class II gaming system software, does the Class II gaming system verify the downloaded software using a software signature verification method? (Inquiry and review supporting documentation)

- Look at download process
- Look at signature verification
- Look at best practices. (Remember 542.16)

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Installations &/or Modifications

Casino Management System



Surveillance



Hotel Shops



Hospitality



KEY POINTS

543.20(g)(36) Are records kept of all new installations and/or modifications to Class II gaming systems that include the following, at a minimum: The date of the installation or modification? (Inquiry and review supporting documentation)

543.20(g)(38) Are records kept of all new installations and/or modifications to Class II gaming systems that include the following, at a minimum: Evidence of verification that the installation or the modifications are approved? (Inquiry and review supporting documentation)

- Look at records and versions of installs - Is there a written record of the install
- Look at records of all new installations and modifications - Is there proof of the software verification?
- Look at change management process
 - Is there a documented process for testing new software or hardware
 - Is there a documented process for incorporating new software and hardware into the destination environment?
- Is there a process for vetting approved vendors?

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Ask Yourself

- 1. Are only authorized and approved systems being installed or modified and is it being verified to a checklist?**
- 2. Are these actions being recorded, if so with Whom, When, Why and What was accomplished?**



KEY POINTS





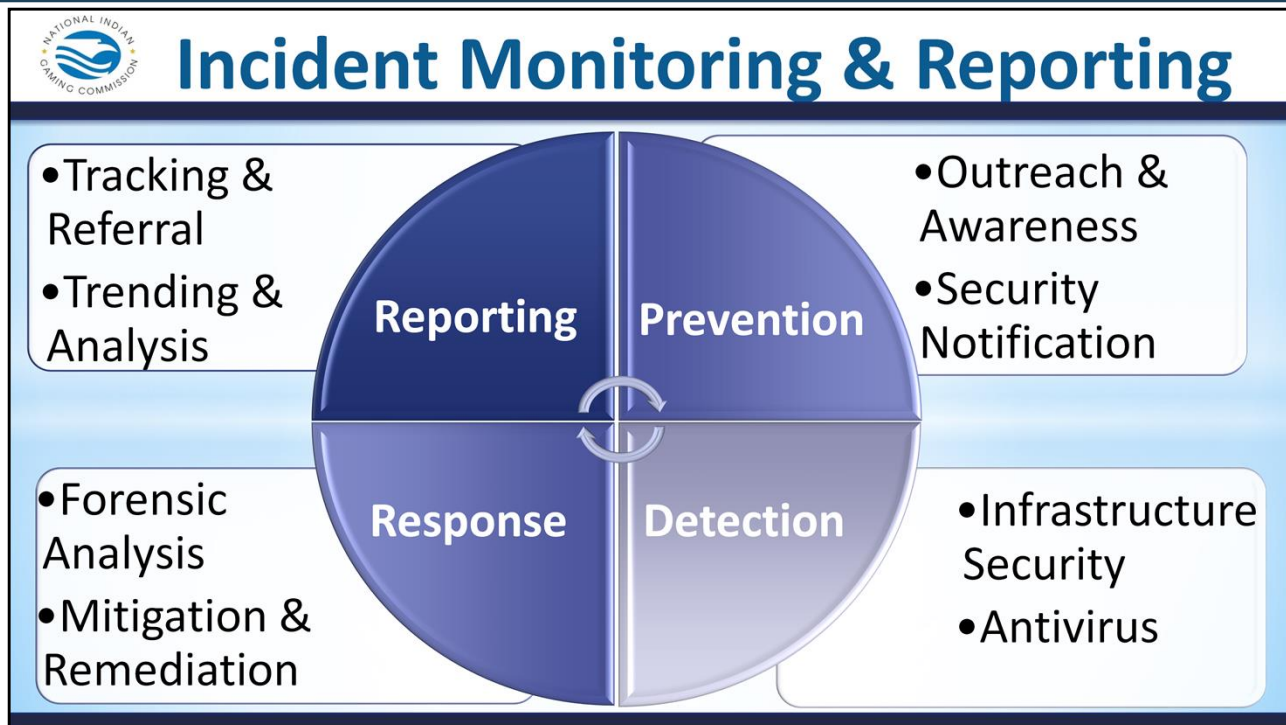
Ask Yourself

3. Are there instruction manuals or booklets that describes the system and how its maintained?



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KEY POINTS

Incident Monitoring & Reporting

543.20(i)(51) Are all security incidents responded to within the established time period approved by the TGRA? State the time period ____.

(Inquiry, review TGRA approval, and review supporting documentation)

- What are the processes for responding to monitoring, investigating, resolving, documenting, and reporting security incidents?
 - Is there a documented response time period for incidents?
 - Is there a tracking system for **reporting** incidents and are they being utilized for data analysis?
 - What steps for outreach and notification are being taken to promote **prevention**?
- What **detection** methods are in place?
- What is the **response** system

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Ask Yourself


- 1. What are the policies and/or procedures for responding to, monitoring, investigating and resolving all security incidents that is approved by the TGRA?**
- 2. What time period has been established with the TGRA for supporting documentation to be supplied?**



KEY POINTS

Ask Yourself – Incident Monitoring and Reporting

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Questions

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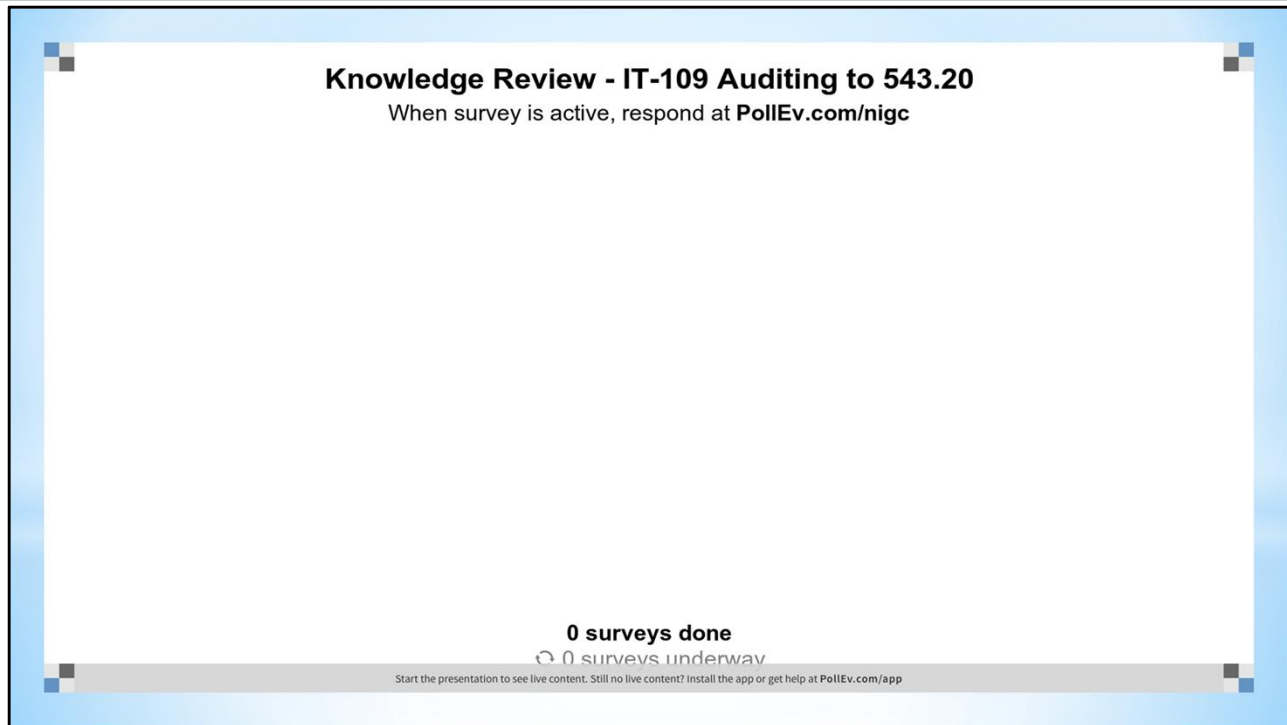
Course Evaluation

- Provide an honest assessment of your experience
- Written suggestions and comments are greatly appreciate and allow us to improve your experience



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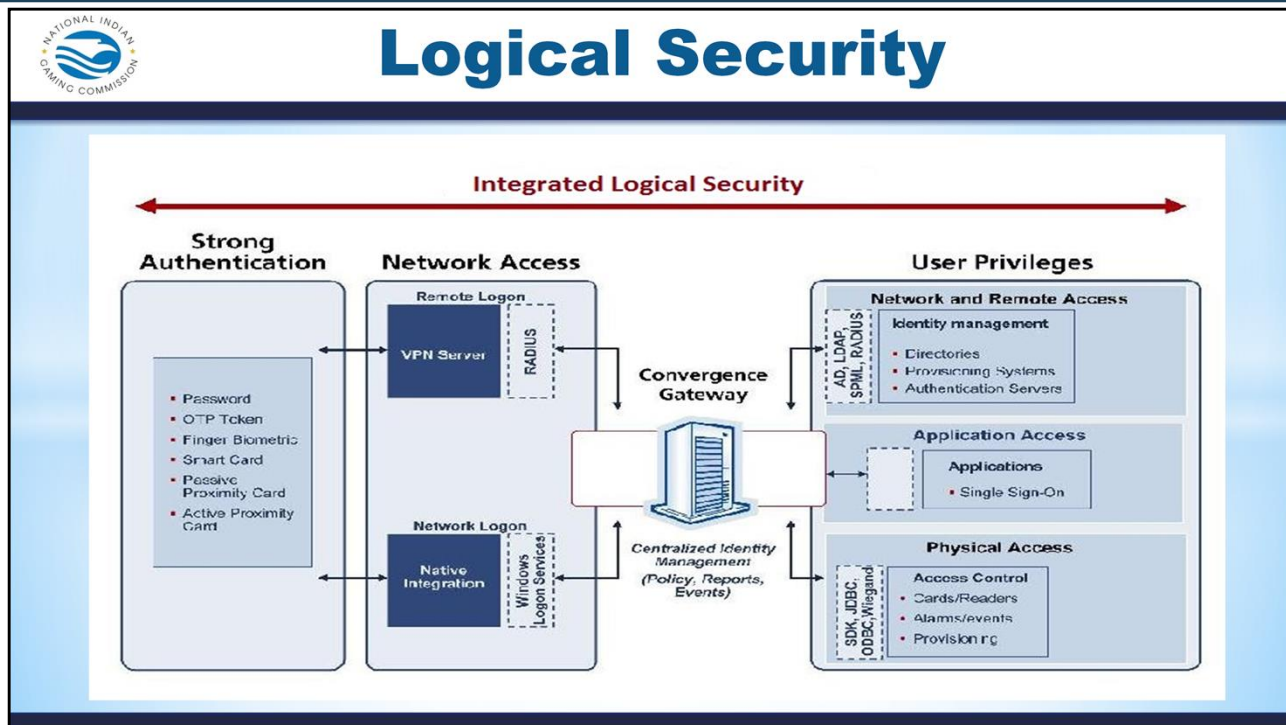


KEY POINTS

Poll Title: Knowledge Review - IT-109 Auditing to 543.20

<https://www.polleverywhere.com/surveys/Qdj8myfmA>

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KEY POINTS

Logical security – focus #17 and #18

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Look at SICS to protect all systems and ensure access is restricted

- Is there a process in place to grant or limit key access to various systems? – For example: Active Directory and Kerberos are two of the most common authentication services. But how are those utilized to give access to key servers, key folders, and key applications to users? Which IT personnel have access to each system? In a larger organization, you might have the floor operations support separate from the back-office operations support.
- Is the process of deciding who has access to what decided upon? – For example: When an individual requests access to a room or to an application how is it determined if they get it or not? Do you need a manager approval? Do you accept ANY manager's approval? Is there a process not just to add access but to grant or deny?
- Is the process of deciding access documented? – For example: When the head of IT leaves the org. will anyone understand the process when they are gone? And, will they do it the same way?